United Nations A/52/752

General Assembly
Fifty-second session

Distr.: General

24 December 1997
Original: English

Agenda item 134

Financing of the United Nations Assistance Mission for Rwanda

Report of the Secretary-General

Summary

The United Nations Assistance Mission for Rwanda (UNAMIR) was established by the Security Council in its resolution 872 (1993) of 5 October 1993. The present report contains the financial performance report of UNAMIR for the period from 1 July 1996 to 30 June 1997. An amount of $1,958,400 gross ($1,732,000 net) was provided by the General Assembly for that period. The expenditures incurred during the reporting period amounted to $2,415,300 gross ($2,015,100 net) and resulted in additional requirements of $456,900 gross ($283,100 net). The action proposed in respect of financing the additional requirements is set out in paragraph 9 of the present report and entails authorizing the Secretary-General to utilize credits arising from the liquidation of obligations pertaining to prior periods in an amount equal to the additional requirements. The present report also provides, in paragraphs 1 and 2 of annex II.B, information on the status of reimbursements to Member States for contingent-owned equipment and for death and disability compensation claims.

97-38028 (E) 080198 120198

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I. Introduction

1. The present report contains the financial performance report of the United Nations Assistance Mission for Rwanda (UNAMIR) for the period from 1 July 1996 to 30 June 1997 and covers the Assistance Mission's administrative closing *in situ* for the period from 1 July to 31 December 1996 and at United Nations Headquarters in New York thereafter, up to 30 June 1997.

2. UNAMIR was established by the Security Council in its resolution 872 (1993) of 5 October 1993. The Assistance Mission's mandate was revised and extended by the Council in subsequent resolutions, the latest of which was resolution 1029 (1995) of 12 December 1995, which extended the Mission for a final period until 8 March 1996. In the same resolution, the Council requested the Secretary-General to initiate planning for the complete withdrawal of UNAMIR within six weeks of the expiry of its mandate. Subsequently, in its resolution 1050 (1996) of 8 March 1996, the Council took note of the arrangements made by the Secretary-General for the withdrawal, starting on 9 March 1996, as outlined in his report dated 29 February 1996 (S/1996/149).

3. The General Assembly, in its resolution 50/211 B of 7 June 1996, appropriated $4,632,500 gross ($4,152,200 net), including $50,200 for the support account for peacekeeping operations, for the Assistance Mission's administrative closing subsequent to 19 April 1996. That amount included provision for an additional 72 work-months of civilian staff beyond 30 September 1996.

4. Of the appropriation indicated in paragraph 3 above, an amount of $2,504,100 gross ($2,275,200 net) was provided for the period from 20 April to 30 June 1996, for which a financial performance report has already been submitted (A/51/830). Of the remaining balance of $2,128,400 gross ($1,877,000 net), an amount of $1,958,400 gross ($1,732,000 net) was utilized during the reporting period from 1 July 1996 to 30 June 1997, and an amount of $170,000 gross ($145,000 net) was carried over to the following financial period to support a small liquidation team at United Nations Headquarters after 30 June 1997, for which expenditures will be reported in the final financial performance report of UNAMIR.

II. Financial performance report for the period from 1 July 1996 to 30 June 1997

5. Column 1 of annex I to the present report sets out, by budget line item, the apportionment for the period from 1 July 1996 to 30 June 1997 of the amount of $1,958,400 gross ($1,732,000 net). Since the Secretary-General's proposals for the financing of UNAMIR were approved without change, column 1 reflects the cost estimates that were presented for the reporting period, and also indicates the additional provision for the support account for peacekeeping operations. The related expenditures are shown in column 4, and variances are set out in column 6. The breakdown of total expenditures indicated in column 4 into non-recurrent and recurrent costs are given in columns 2 and 3 respectively. The unliquidated obligations are indicated in column 5. Supplementary information on the variances in requirements and costs is contained in annex II. The authorized staffing, incumbency and vacancy rates for civilian personnel are provided in annex III, while the planned and actual deployment of civilian personnel is contained in annex IV.

6. Expenditures of $2,415,300 gross ($2,015,100 net) were recorded against the appropriation of $1,958,400 gross ($1,732,000 net) for the period from 1 July 1996 to 30 June 1997, resulting in additional requirements of $456,900 gross ($283,100 net) for the period.

7. The reported additional requirements were primarily attributable to the retention beyond the originally projected deadline of 30 September 1996, to 31 December 1996, of the UNAMIR liquidation team in Nairobi. As a result of the difficulties experienced during the withdrawal of UNAMIR, as described in paragraphs 8 and 9 of document A/51/830, the Assistance Mission was compelled to continue the assignment of staff to support the residual operations in Rwanda, with consequent delays in the completion

of the administrative and financial liquidation activities. Moreover, the scope and complexity of the liquidation work exceeded the original projections and necessitated the extension *in situ* of administrative and finance staff required to continue the Mission's liquidation.

8. In order to provide funding for the total expenditures recorded for the period from 1 July 1996 to 30 June 1997, an additional appropriation and assessment by the General Assembly of $456,900 gross ($283,100 net) would be required. However, as a result of the review of the unliquidated obligations recorded in the Assistance Mission's accounts, the required additional resources can be offset by obligations pertaining to prior mandate periods that are no longer required. As a result, appropriation and assessment of the amount of $456,900 gross ($283,100 net) mentioned above is not requested.

III. Action to be taken by the General Assembly at its fifty-second session

9. The action to be taken by the General Assembly at its resumed fifty-second session is to take note of the additional requirements in the amount of $456,900 gross ($283,100 net) for the period from 1 July 1996 to 30 June 1997 and to authorize the utilization of credits arising from the liquidation of obligations pertaining to prior periods in an amount equal to the additional requirements.

Annex I
Financial performance report for the period from 1 July 1996 to 30 June 1997: summary statement

(Thousands of United States dollars)

	(1) Cost estimates/ apportionment [a]	(2) Non-recurrent expenditures	(3) Recurrent expenditures	(4) Total expenditures [b] (2) + (3)	(5) Unliquidated obligations [c]	(6) Variance (1) - (4)
1. Military personnel costs	-	-	-	-	-	-
2. Civilian personnel costs						
(a) Civilian police	-	-	-	-	-	-
(b) International and local staff						
International staff salaries	769.3	-	515.7	515.7	-	253.6
Local staff salaries	18.9	-	35.9	35.9	-	(17.0)
Consultants	-	-	-	-	-	-
Overtime	-	-	14.2	14.2	-	(14.2)
General temporary assistance	-	-	30.2	30.2	-	(30.2)
Common staff costs	370.5	-	463.3	463.3	12.8	(92.8)
Mission subsistence allowance	381.7	-	563.1	563.1	-	(181.4)
Other travel costs	-	14.7	28.0	42.7	-	(42.7)
Subtotal	**1 540.4**	**14.7**	**1 650.4**	**1 665.1**	**12.8**	**(124.7)**
(c) International contractual personnel	-	-	-	-	-	-
(d) United Nations Volunteers	48.8	-	43.2	43.2	-	5.6
(e) Government-provided personnel	-	-	-	-	-	-
(f) Civilian electoral observers	-	-	-	-	-	-
Total, line 2	**1 589.2**	**14.7**	**1 693.6**	**1 708.3**	**12.8**	**(119.1)**
3. Premises/accommodation						
Rental of premises	23.4	-	16.8	16.8	-	6.6
Alteration and renovation of premises	-	-	-	-	-	-
Maintenance supplies	-	14.5	2.1	16.6	-	(16.6)
Maintenance services	4.5	-	1.0	1.0	-	3.5
Utilities	6.0	-	-	-	-	6.0
Construction/prefabricated buildings	-	-	-	-	-	-
Total, line 3	**33.9**	**14.5**	**19.9**	**34.4**	**-**	**(0.5)**
4. Infrastructure repairs	-	-	-	-	-	-
5. Transport operations						
Purchase of vehicles	-	-	-	-	-	-
Rental of vehicles	-	15.3	-	15.3	-	(15.3)
Workshop equipment	-	-	-	-	-	-
Spare parts, repairs and maintenance	3.0	-	16.4	16.4	-	(13.4)
Petrol, oil and lubricants	6.2	-	3.1	3.1	-	3.1
Vehicle insurance	-	-	-	-	-	-
Total, line 5	**9.2**	**15.3**	**19.5**	**34.8**	**-**	**(25.6)**
6. Air operations	-	-	-	-	-	-
7. Naval operations	-	-	-	-	-	-
8. Communications						
(a) Complementary communications						
Communications equipment	-	-	-	-	-	-
Spare parts and supplies	-	-	-	-	-	-
Workshop and test equipment	-	-	-	-	-	-
Commercial communications	16.0	-	73.8	73.8	16.0	(57.8)
Subtotal	**16.0**	**-**	**73.8**	**73.8**	**16.0**	**(57.8)**
(b) Main trunking contract	-	-	-	-	-	-
Total, line 8	**16.0**	**-**	**73.8**	**73.8**	**16.0**	**(57.8)**

	(1) Cost estimates/ apportionment [a]	(2) Non-recurrent expenditures	(3) Recurrent expenditures	(4) Total expenditures [b] (2) + (3)	(5) Unliquidated obligations [c]	(6) Variance (1) - (4)
9. Other equipment						
Office furniture	-	-	-	-	-	-
Office equipment	-	-	-	-	-	-
Data-processing equipment	-	-	-	-	-	-
Generators	-	-	-	-	-	-
Observation equipment	-	-	-	-	-	-
Petrol tank plus metering equipment	-	-	-	-	-	-
Medical and dental equipment	-	-	-	-	-	-
Accommodation equipment	-	7.0	-	7.0	-	(7.0)
Refrigeration equipment	-	-	-	-	-	-
Miscellaneous equipment	-	2.6	-	2.6	-	(2.6)
Field defence equipment	-	-	-	-	-	-
Spare parts, repairs and maintenance	1.5	-	-	-	-	1.5
Water purification equipment	-	-	-	-	-	-
Total, line 9	**1.5**	**9.6**	**-**	**9.6**	**-**	**(8.1)**
10. Supplies and services						
(a) Miscellaneous services						
Audit services	-	-	-	-	-	-
Contractual services	18.0	-	1.3	1.3	-	16.7
Data-processing services	-	-	-	-	-	-
Security services	6.0	-	2.5	2.5	-	3.5
Medical treatment and services	-	-	1.0	1.0	-	(1.0)
Claims and adjustments	-	-	-	-	-	-
Official hospitality	-	-	-	-	-	-
Miscellaneous other services	3.0	60.5	20.6	81.1	-	(78.1)
Subtotal	**27.0**	**60.5**	**25.4**	**85.9**	**-**	**(58.9)**
(b) Miscellaneous supplies						
Stationery and office supplies	5.0	11.2	3.3	14.5	-	(9.5)
Medical supplies	-	-	-	-	-	-
Sanitation and cleaning materials	-	-	-	-	-	-
Subscriptions	-	-	0.7	0.7	-	(0.7)
Electrical supplies	-	-	-	-	-	-
Ballistic-protective blankets for vehicles	-	-	-	-	-	-
Uniform items, flags and decals	-	-	-	-	-	-
Field defence stores	-	-	-	-	-	-
Operational maps	-	-	-	-	-	-
Quartermaster and general stores	-	1.6	1.3	2.9	-	(2.9)
Subtotal	**5.0**	**12.8**	**5.3**	**18.1**	**-**	**(13.1)**
Total, line 10	**32.0**	**73.3**	**30.7**	**104.0**	**-**	**(72.0)**
11. Election-related supplies and services	-	-	-	-	-	-
12. Public information programmes	-	-	-	-	-	-
13. Training programmes	-	-	-	-	-	-
14. Mine-clearing programmes	-	-	-	-	-	-
15. Assistance for disarmament and demobilization	-	-	-	-	-	-
16. Air and surface freight	-	-	-	-	-	-
17. United Nations Logistics Base at Brindisi	-	-	-	-	-	-
18. Support account for peacekeeping operations	**50.2**	**-**	**50.2**	**50.2**	**-**	**-**

	(1) Cost estimates/ apportionment [a]	(2) Non-recurrent expenditures	(3) Recurrent expenditures	(4) Total expenditures [b] (2) + (3)	(5) Unliquidated obligations [c]	(6) Variance (1) - (4)
19. Staff assessment	226.4	-	400.2	400.2	-	(173.8)
Total, lines 1-19	**1 958.4**	**127.4**	**2 287.9**	**2 415.3**	**28.8**	**(456.9)**
20. Income from staff assessment	(226.4)	-	(400.2)	(400.2)	-	173.8
21. Voluntary contributions in kind (budgeted)	-	-	-	-	-	-
Total, lines 20-21	**(226.4)**	-	**(400.2)**	**(400.2)**	-	**173.8**
Gross requirements	1 958.4	127.4	2 287.9	2 415.3	28.8	(456.9)
Net requirements	1 732.0	127.4	1 887.7	2 015.1	28.8	(283.1)
22. Voluntary contributions in kind (non-budgeted)	-	-	-	-	-	-
Total resources	**1 732.0**	**127.4**	**1 887.7**	**2 015.1**	**28.8**	**(283.1)**

[a] In accordance with General Assembly resolution 50/211 B.

[b] Includes unliquidated obligations as shown in column 5.

[c] As at 22 December 1997.

Annex II
Supplementary information on the financial performance report for the period from 1 July 1996 to 30 June 1997

A. Detailed variances in requirements and costs

Description	Estimate: Number of units	Estimate: Unit/daily/monthly/annual cost (United States dollars)	Actual: Number of units	Actual: Unit/daily/monthly/annual cost (United States dollars)	Explanation	Supplementary explanation (para. numbers in sect. B)
1. Military personnel costs		—		—	An update of the status of contingent-owned equipment and death and disability compensation payments is provided for information purposes	1-2
2. Civilian personnel costs						
(a) Civilian police		—		—	No provision	
(b) International and local staff						4-8
International staff salaries					Retention of staff to complete mission liquidation tasks	
Number of work-months from 1 June to 30 September 1996	115		133			
Number of work-months after 30 September 1996	72		53			
Total cost		769 300		515 700	Staff costs were in part recorded in the prior financial period	
Local staff salaries						
Number of work-months from 1 June to 30 September 1996	42		39		Actual staffing	
Number of work-months after 30 September 1996	—		2		Retention of staff to complete mission liquidation tasks	
Total cost		18 900		35 900	Total expenditure includes prior period charges	
Overtime		—		14 200	Peak workload requirements	
General temporary assistance		—		30 200	Prior period charges	
Common staff costs		370 500		463 300	Includes repatriation grant and leave commutation payments	
Mission subsistence allowance		381 700		563 100	Retention of staff to complete mission liquidation tasks	

Description	Estimate: Number of units	Estimate: Unit/daily/monthly/annual cost (United States dollars)	Actual: Number of units	Actual: Unit/daily/monthly/annual cost (United States dollars)	Explanation	Supplementary explanation (para. numbers in sect. B)
Other travel costs		—		28 000	Travel to Mombasa, Kenya, and Dar es Salaam in connection with shipment of assets	
				14 700	Prior period charges	
(c) *International contractual personnel*		—		—	No provision	
(d) *United Nations Volunteers*						10-11
Number of work-months	18		21		Actual number of volunteers	
Total costs		48 800		43 200	Lower actual costs	
(e) *Government-provided personnel*		—		—	No provision	
(f) *Civilian electoral observers*		—		—	No provision	
3. Premises/accommodation						13
Rental of premises		23 400		16 800	Actual expenditure	
Maintenance supplies		—		2 100	Miscellaneous purchases	
				14 500	Settlement of claim for plywood	
Maintenance services		4 500		1 000	Actual expenditure	
Utilities		6 000		—	Charges made against prior period obligations	
4. Infrastructure repairs		—		—	No provision	
5. Transport operations						15
Rental of vehicles		—		15 300	Settlement of prior period claims	
Spare parts, repairs and maintenance		3 000		16 400	Refurbishment of vehicles	
Petrol, oil and lubricants		6 200		3 100	Actual expenditure	
Vehicle insurance		—		—	Charges reflected under miscellaneous services budget line item	
6. Air operations		—		—	No provision	
7. Naval operations		—		—	No provision	
8. Communications						17
(a) *Complementary communications*						
Commercial communications		16 000		73 800	Extensive use of telephone communications in connection with mission liquidation activities	
(b) *Main trunking contract*		—		—	No provision	

Description	Estimate: Number of units	Estimate: Unit/daily/monthly/annual cost (United States dollars)	Actual: Number of units	Actual: Unit/daily/monthly/annual cost (United States dollars)	Explanation	Supplementary explanation (para. numbers in sect. B)
9. Other equipment						19
Accommodation equipment		—		7 000	Settlement of prior period claims for furniture and freezers	
Miscellaneous equipment		—		2 600	Purchase of security system for UNAMIR office	
Spare parts, repairs and maintenance		1 500		—	Utilization of available stocks	
10. Supplies and services						
(a) Miscellaneous services						20-21
Contractual services		18 000		1 300	Lower actual requirements	
Security services		6 000		2 500	Lower actual requirements	
Medical treatment and services		—		1 000	Unforeseen requirements	
Miscellaneous other services						
Reporting period		3 000		20 600	Recurrent expenditures: bank charges, newspaper advertising, postage and pouch, vehicle insurance, miscellaneous services	
				6 500	Non-recurrent expenditures: construction project, disposal of damaged prefabricated units	
Prior period				54 000	Bank charges, settlement of a prior period claim	
(b) Miscellaneous supplies						22
Stationery and office supplies		5 000		14 500	Purchase of archive cartons	
Subscriptions		—		700	Subscription to periodicals	
Quartermaster and general stores		—		2 900	Purchase of wooden crates, settlement of a prior period claim	
11. Election-related supplies and services		—		—	No provision	
12. Public information programmes		—		—	No provision	
13. Training programmes		—		—	No provision	
14. Mine-clearing programmes		—		—	No provision	
15. Assistance for disarmament and demobilization		—		—	No provision	
16. Air and surface freight		—		—	No provision	
17. United Nations Logistics Base at Brindisi		—		—	No provision	

Description	Estimate: Number of units	Estimate: Unit/daily/monthly/annual cost (United States dollars)	Actual: Number of units	Actual: Unit/daily/monthly/annual cost (United States dollars)	Explanation	Supplementary explanation (para. numbers in sect. B)
18. Support account for peacekeeping operations		50 200		50 200	No change	24
19. Staff assessment		226 400		400 200	Reflects staff assessment charges recorded in the reporting period	25
20. Income from staff assessment		(226 400)		(400 200)	Derived from item 19 above	26

B. Supplementary information

	Variance (United States dollars)
1. Military personnel costs	
(a) Military observers	—
(b) Military contingents	—
(c) Other costs pertaining to military personnel	
(i) Contingent-owned equipment	—

1. No provision was made under the above headings for the reporting period. As at 22 December 1997, from the provision of $25.5 million for the contingent-owned equipment since the inception of the Assistance Mission, expenditures amounted to $10.4 million, including an exceptional charge of $2.4 million to settle death and disability compensation claim from one Member State (see also para. 2 below). The balance of the provision in the amount of $15.1 million remains obligated to meet the estimated requirements for the reimbursement of pending claims for the contingent-owned equipment costs and other related commitments under letter-of-assist arrangements. As at 23 December 1997, the balance of the total estimated amount due to Member States for contingent-owned equipment was $11.7 million. Moreover, the legal review of claims totalling $7.8 million for equipment lost owing to forced abandonment is continuing and could result in additional requirements under the contingent-owned equipment budget line item. Depending on the outcome of the review, there may be a need to revert back to the General Assembly on this matter.

(ii) Death and disability compensation	—

2. No provision was made under the above heading for the reporting period. The amount of $1.9 million made available since the inception of the Assistance Mission for reimbursement to the troop-contributing Governments for death and disability compensation payments has been fully utilized. For that reason, the settlement of claims totalling $2,448,400 submitted by one Member State in respect of the death compensation, survivors' benefits, funeral and repatriation expenses for four casualties sustained in April 1994 was exceptionally made against an obligation raised in the Assistance Mission's accounts for the contingent-owned equipment. As at 22 December 1997, of the overall total of 74 recorded incidents, including 26 fatalities attributable to service with UNAMIR, 19 claims had been received, with reimbursement effected in respect of 17 cases (16 death and 1 disability compensation claims). While the Secretariat has been notified by Member States of their intent to submit six further claims, as at 22 December 1997 no information was available in respect of the intentions of other Member States concerned regarding the remaining 49 recorded incidents. It is not possible at this time to estimate the potential additional liability of the Organization in respect of those incidents.

2. Civilian personnel costs	
(a) Civilian police	—

3. No provision was made under the above heading.

(b) International and local staff . . . . . (124 700)

4. Annexes III and IV contain detailed information on the authorized, planned and actual deployment and withdrawal schedules of international and local staff.

5. Provision of 115 and 42 work-months of international and local staff respectively was made for the staffing of the UNAMIR administrative office in Nairobi for the period from 1 July to 30 September 1996. In addition, 72 international staff work-months were provided for the support of the UNAMIR liquidation activities after 30 September 1996. As indicated in paragraph 7 of the present report, owing to the difficulties experienced during the withdrawal of UNAMIR, the originally envisaged time-frame for the completion of liquidation tasks proved unrealistic. As a result, the UNAMIR administrative activities in Nairobi continued from 1 July to 31 December 1996, requiring 168 international staff work-months (inclusive of 133 work-months during the period from 1 July to 30 September 1996) and 41 local staff work-months. Thereafter, a small liquidation team was established at United Nations Headquarters to finalize the Mission's accounts and process pending Property Survey and Claims Review Board cases, for which 18 work-months of international staff were allocated for the period from 1 January to 30 June 1997.

6. As indicated in the preceding paragraph, the staffing resources provided were fully utilized. The unutilized balance of $253,600 indicated in annex I is due to the fact that international staff salary costs during the reporting period were partially absorbed in the preceding financial period, as was reported in paragraph 15 of annex II.B of document A/51/830. With regard to local staff, the actual number of work-months utilized (41) remained within the budgetary estimate (42). However, additional requirements of $17,000 under local staff salary costs occurred as a result of the settlement of prior period charges for local staff salaries and casual labour. No provision was made under overtime or general temporary assistance during the period. However, expenditure on overtime of $14,200 was incurred to cover payments to local staff during peak workload periods. Additional requirements of $30,200 under the general temporary assistance budget line item also arose because of the need to record delayed charges pertaining to prior periods in the accounts of the period under review.

7. The estimated amount of common staff costs ($370,500) was based on the standard rates and included a separate provision for the repatriation travel of international staff ($101,500). While the actual repatriation travel costs ($96,500) remained within the budgetary provision, additional requirements of $92,800 under this budget line item were attributable to payments for which no specific provision was made in the budget, such as repatriation grants ($65,300) and commutation of annual leave ($27,500). Additional requirements of $181,400 under mission subsistence allowance were attributable to the retention of staff in the mission area beyond the projected deadlines.

8. Based on the original assumptions in respect of the completion of the Assistance Mission's liquidation activities, no provision was made in the reporting period for other official travel of staff. However, UNAMIR incurred expenditures totalling $42,700 for travel between Nairobi, Mombasa and Dar es Salaam in order to coordinate the loading and shipment of UNAMIR assets ($23,100) and the dismantling of satellite and communications equipment in Nairobi ($4,900), as well as for the settlement of prior period charges ($14,700).

(c) International contractual personnel . . . . . —

9. No provision was made under the above heading.

(d) United Nations Volunteers 5 600

10. Annexes III and IV contain detailed information on the authorized, planned and actual deployment and withdrawal schedules of the United Nations Volunteers.

11. While provision for the United Nations Volunteers was made for 18 work-months at an average monthly cost of $2,500 per volunteer, the actual number of work-months utilized was 21 at an average monthly cost of $2,060, resulting in an unutilized balance of $5,600 under this heading. The services of seven

volunteers were required in the communications (1), electronic data-processing (1), finance (2), legal (1) and claims-processing (2) areas.

(e) Government-provided personnel . . . . . —

(f) Civilian electoral observers . . . . . —

12. No provision was made under the above headings.

3. Premises/accommodation . . . . . (500)

13. Provision of $33,900 under the above heading was made for the rental of the UNAMIR administrative offices in Nairobi, utilities and routine maintenance services. Actual rental charges recorded in the reporting period amounted to $16,800 and resulted in an unutilized balance of $6,600 under the rental of premises budget line item. Requirements for maintenance services were limited to the electrical wiring upgrade, insect control and locksmith repairs ($1,000), while charges for utilities were absorbed in the accounts of the previous mandate period, resulting in unutilized balances of $3,500 and $6,000 under the respective budget line items. Additional requirements of $16,600 under maintenance supplies were attributable to the settlement of a vendor's claim for plywood ($14,500) and purchases of miscellaneous building maintenance supplies ($2,100).

4. Infrastructure repairs . . . . . —

14. No provision was made under the above heading.

5. Transport operations . . . . . (25 600)

15. Provision of $9,200 under the above heading was made for the servicing and repair of UNAMIR-owned vehicles and for petrol, oil and lubricants. Actual vehicle fuel charges recorded during the reporting period amounted to $3,100, resulting in an unutilized balance of $3,100. The cost of vehicle maintenance and repairs ($16,400) exceeded the original projections and resulted in additional requirements of $13,400 under the spare parts, repairs and maintenance budget line item. No provision was made for the rental of vehicles. However, in the period under review the Assistance Mission settled claims for the rental of three vehicles pertaining to prior mandate periods, resulting in additional requirements of $15,300 under this budget line item.

6. Air operations . . . . . —

7. Naval operations . . . . . —

16. No provision was made under the above headings.

8. Communications

(a) Complementary communications . . . . . (57 800)

17. Owing to the unforeseen scope of liquidation activities, provision of $16,000 made under the above heading proved to be insufficient. Actual long-distance telephone and other communications charges amounted to $73,800, resulting in additional requirements of $57,800.

(b) Main trunking contract . . . . . —

18. No provision was made under the above heading.

9. Other equipment . . . . . (8 100)

19. Provision of $1,500 under the above heading was made for spare parts, repairs and maintenance. This provision was not utilized owing to the availability of spare parts from existing stocks and supplies. However, the Assistance Mission purchased a security alarm system for the cashiers office, resulting in additional requirements of $2,600 under the miscellaneous equipment budget line item. While no provision was made for accommodation equipment, during the period under review UNAMIR settled three vendor claims for furniture and freezers pertaining to prior mandate periods, resulting in additional requirements of $7,000 under this budget line item.

10. Supplies and services

(a) Miscellaneous services . . . . . (58 900)

20. Actual expenditures incurred in the reporting period for cleaning and gardening services amounted to $1,300 and resulted in an unutilized balance of $16,700 under the contractual services budget line item. The unutilized balance of $3,500 under security services was attributable to the lower actual monthly cost of those services. While no provision was made for medical treatment and services, the Assistance Mission incurred unforeseen expenditures of $1,000 for the emergency hospital care provided to one staff member.

21. Provision of $3,000 was made for miscellaneous charges such as bank and legal fees. However, actual expenditures amounted to $81,100, resulting in additional requirements of $78,100 under this budget line item, as follows:

(a) During the reporting period: recurrent expenditures totalling $20,600; bank charges and fees, $7,100; newspaper advertising for sale of equipment, $6,300; pouch and postage, $2,100; vehicle insurance, $1,600; and miscellaneous services (handyman, electrician, warehousing), $3,500; and non-recurrent expenditures totalling $6,500; construction of concrete container pads, $3,000; and disposal of prefabricated units damaged beyond repair, $3,500;

(b) In prior periods: bank charges pertaining to 1994, $52,800 and settlement of vendor's claim for the supply of gravel, $1,200.

(b) Miscellaneous supplies . . . . . (13 100)

22. Provision of $5,000 under the above heading was made for stationery and office supplies. Additional requirements of $9,500 under this budget line item were attributable to the purchase of cardboard archiving cartons. While no provision was made for subscriptions, the Assistance Mission continued through October 1996 its subscription to *The New York Times Daily Newsletter*, resulting in additional requirements of $700 under this budget line item. Additional requirements of $2,900 under the quartermaster and general stores budget line item were attributable to the purchase of wooden crates ($400) and miscellaneous supplies including sanitation and cleaning materials ($1,300), and to the settlement of miscellaneous vendor claims pertaining to prior mandate periods ($1,200).

11. Election-related supplies and services . . . . . —

12. Public information programmes . . . . . —

13. Training programmes . . . . . —

14. Mine-clearing programmes . . . . . —

15. Assistance for disarmament and demobilization . . . . . —

16. Air and surface freight . . . . . —

17. United Nations Logistics Base at Brindisi . . . . . —

23. No provision was made under the above headings.

18. Support account for peacekeeping operations . . . . . —

24. The amount authorized under this heading was transferred to the support account for peacekeeping operations.

19. Staff assessment . . . . . (173 800)

25. Additional requirements under staff assessment reflect charges recorded in the reporting period.

20. Income from staff assessment 173 800

26. This amount is derived from item 19 above.

Annex III
Authorized staffing, incumbency and vacancy rate for the period from 1 July 1996 to 30 June 1997

	1996							Actual											
Personnel category	*Authorized 31 July*	*Actual 31 July*	*Authorized 31 Aug*	*Actual 31 Aug*	*Authorized 30 Sep*	*Actual 30 Sep*	*Authorized work-months after 30 Sep*	*31 Oct*	*30 Nov*	*31 Dec*	*Total work-months 1 Oct-31 Dec*	*31 Jan*	*28 Feb*	*31 Mar*	*30 Apr*	*31 May*	*30 June*	*Total work-months 1 Jan-30 June*
Military personnel	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Civilian personnel																			
Civilian police	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
International staff																			
Under-Secretary-General	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Assistant Secretary-General	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
D-2	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
D-1	1	1	1	1	1	1	–	1	1	1	3	1	–	–	–	–	–	1	
P-5	1	–	1	–	1	–	–	–	–	–	–	–	–	–	–	–	–	–	–
P-4	2	3	2	3	2	3	–	3	2	2	7	2	2	2	2	2	1	11	
P-3	4	4	4	4	3	4	24	–	–	–	–	–	–	–	–	–	–	–	–
P-2	2	2	2	2	2	2	–	1	1	1	3	1	1	1	1	1	1	6	
Subtotal	10	10	10	10	9	10	24	5	4	4	13	4	3	3	3	3	2	18	
Vacancy rate (percentage)		–		–		(11)													
Field Service	21	24	17	24	14	20	–	7	7	–	14	–	–	–	–	–	–	–	
General Service (Principal level)	5	5	4	4	4	4	–	–	–	–	–	–	–	–	–	–	–	–	
General Service (Other levels)	8	9	7	9	6	4	48	4	4	–	8	–	–	–	–	–	–	–	
Security Service	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–	
Subtotal	34	38	28	37	24	28	48	11	11	–	22	–	–	–	–	–	–	–	
Vacancy rate (percentage)		(12)		(32)		(17)				–		–	–	–	–	–	–		
Total, international staff	**44**	**48**	**38**	**47**	**33**	**38**	**72**	**16**	**15**	**4**	**35**	**4**	**3**	**3**	**3**	**3**	**2**	**18**	
Vacancy rate (percentage)		**(9)**		**(24)**		**(15)**													
Local staff	14	13	14	13	14	13		1	1	–	2	–	–	–	–	–	–	–	
Vacancy rate (percentage)		7		7		7		–	–	–		–	–	–	–	–	–		
United Nations Volunteers	6	7	6	7	6	7		–	–	–	–	–	–	–	–	–	–	–	
Vacancy rate (percentage)		(17)		(17)		(17)		–	–	–		–	–	–	–	–	–		
Total, civilian personnel	**64**	**68**	**58**	**67**	**53**	**58**	**72***	**17**	**16**	**4**	**37**	**4**	**3**	**3**	**3**	**3**	**2**	**18**	
Vacancy rate (percentage)		**(6)**		**(16)**		**(9)**													

* From 1 October 1996, resources were authorized for 72 civilian staff work-months, calculated for budgeting purposes at the level of P-3 and General Service, other levels (24 and 48 work-months respectively).

Annex IV

A. Planned and actual deployment of civilian personnel for the period from 1 July to 30 September 1996 (work-months)

	1996			
	31 July	*31 August*	*30 September*	*Total*
International staff				
Planned	44	38	33	115
Actual	48	47	38	133
Difference	(4)	(9)	(5)	(18)
Local staff				
Planned	14	14	14	42
Actual	13	13	13	39
Difference	1	1	1	3
United Nations Volunteers				
Planned	6	6	6	18
Actual	7	7	7	21
Difference	(1)	(1)	(1)	(3)

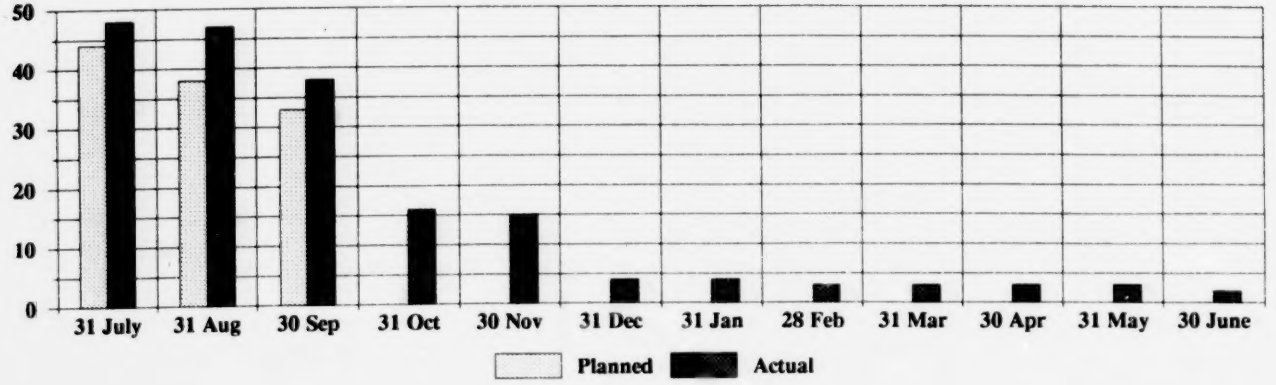
B. Planned and actual deployment of civilian personnel for the period from 1 October 1996 to 30 June 1997 (work-months)

	1996				*1997*							
	31 Oct.[a]	*30 Nov*	*31 Dec*	*Subtotal 1 Oct-31 Dec*	*31 Jan*	*28 Feb*	*31 Mar*	*30 Apr*	*31 May*	*30 June*	*Subtotal 1 Jan-30 June*	*Total*
International staff												
Planned	—	—	—	—	—	—	—	—	—	—	—	—
Actual	16	15	4	35	4	3	3	3	3	2	18	**53**
Difference	(16)	(15)	(4)	(35)	—	—	—	—	—	—	—	**(35)**
Local staff												
Planned	—	—	—	—	—	—	—	—	—	—	—	—
Actual	1	1	—	2	—	—	—	—	—	—	—	**2**
Difference	(1)	(1)	—	(2)	—	—	—	—	—	—	—	**(2)**
United Nations Volunteers												
Planned	—	—	—	—	—	—	—	—	—	—	—	—
Actual	—	—	—	—	—	—	—	—	—	—	—	—
Difference	—	—	—	—	—	—	—	—	—	—	—	—

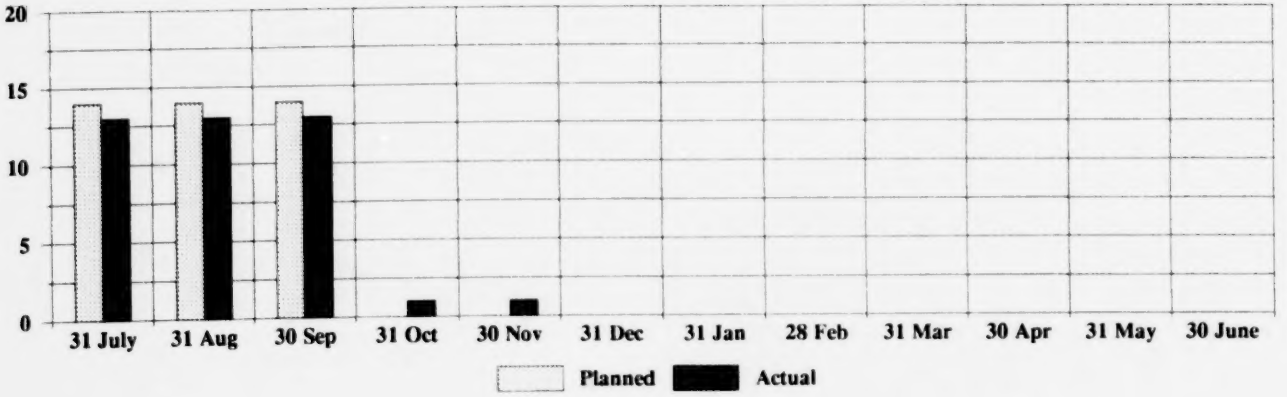
[a] From 1 October 1996, authorized resources provided for 72 work-months of civilian staff.

C. Graphs of planned and actual deployment of civilian personnel for the period from 1 July 1996 to 30 June 1997

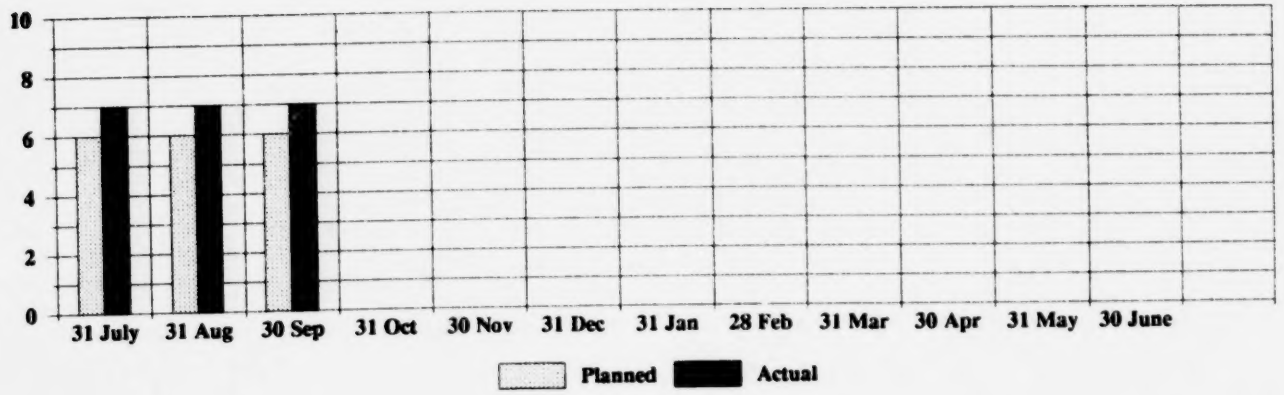
1. International staff



2. Local staff



3. United Nations Volunteers



UNITED
NATIONS

A

General Assembly

Distr.
GENERAL

A/52/753
26 December 1997

ORIGINAL: ENGLISH

Fifty-second session
Agenda item 113

FINANCIAL REPORTS AND AUDITED FINANCIAL STATEMENTS, AND REPORTS OF THE BOARD OF AUDITORS

Note by the Secretary-General

The Secretary-General has the honour to transmit to the members of the General Assembly, pursuant to Assembly resolution 51/225 of 3 April 1997, the proposals of the Board of Auditors for improving the implementation of its recommendations approved by the General Assembly (see annex).

97-38034 (E) 060198

/...

LETTERS OF TRANSMITTAL

10 December 1997

Sir,

I have the honour to transmit to you the following documents:

(a) The report on the proposals of the Board of Auditors for improving the implementation of its recommendations in accordance with General Assembly resolution 51/225 of 3 April 1997 (see annex);

(b) The letter of transmittal to the President of the General Assembly.

Accept, Sir, the assurances of my highest consideration.

(Signed) Sir John BOURN
Comptroller and Auditor General
of the United Kingdom of
Great Britain and Northern Ireland
and Chairman
United Nations Board of Auditors

The Secretary-General of the United Nations
New York

10 December 1997

Sir,

I have the honour to present to you the report on the proposals of the Board of Auditors for improving the implementation of its recommendations in accordance with General Assembly resolution 51/225 of 3 April 1997 (see annex).

Accept, Sir, the assurances of my highest consideration.

(Signed) Sir John BOURN
Comptroller and Auditor General
of the United Kingdom of
Great Britain and Northern Ireland
and Chairman
United Nations Board of Auditors

The President of the General Assembly
of the United Nations
New York

ANNEX

Proposals of the Board of Auditors for improving the implementation of its recommendations approved by the General Assembly

1. In its resolution 51/225 of 3 April 1997, the General Assembly requested the Board of Auditors to submit to the General Assembly at its fifty-second session proposals for improving the implementation by the Secretary-General and the executive heads of the United Nations funds and programmes of the recommendations of the Board as approved by the Assembly. The Board was also requested to suggest possible changes in reporting on the progress of such implementation; to indicate more clearly in its future reports recommendations which have not been fully implemented; and to point out, with greater precision, incidences of malpractice and violations of rules and regulations.

2. In accordance with General Assembly resolution 48/216 B of 23 December 1993, the Board reviews measures taken by the Secretary-General and the executive heads of funds and programmes to implement its previous recommendations. The comments on the progress of implementation are included as an annex to the Board's reports that are submitted to the General Assembly through the Advisory Committee on Administrative and Budgetary Questions. In the case of the United Nations Joint Staff Pension Fund (UNJSPF), the comments are included in the reports of the Fund that are submitted to the General Assembly through the United Nations Joint Staff Pension Board. As most of the reports of the Board of Auditors are linked to the biennial financial statements of the organizations of the United Nations, this formal follow-up takes place every two years. Following from General Assembly resolution 51/225, the Board's report now identifies separately cases of recurring malpractice and violation of rules and regulations that have not been implemented by the administrations.

3. To help strengthen the implementation of the Boar's recommendations, the Board submits the following proposals for consideration and approval by the General Assembly. The Board has solicited the comments of the Advisory Committee on Administrative and Budgetary Questions, the administrations of the United Nations and its funds and programmes as well. Those comments are reflected, where appropriate, in the present report.

Specification of timetable for implementation of recommendations

4. The General Assembly in its resolution 48/216 B requested the executive heads of United Nations organizations and programmes to include in the progress reports to the Assembly timetables for the implementation of the Board's recommendations. The Board noted from the progress reports submitted to the General Assembly that this requirement was not fully complied with, as in some of the cases the timetables were not provided.

5. To enhance the effective monitoring of the rate of implementation, the Board recommends that the administrations should provide in their progress reports timetables for implementation of the Board's recommendations in all

cases, in compliance with resolution 48/216 B. The Board further recommends that UNJSPF should also provide similar information in its progress reports to the General Assembly.

Disclosure of office holders to be held accountable

6. The format of the progress reports should be improved to specify the title or position of individual officers to be held accountable for the implementation of the recommendations. In cases where the recommendation is not implemented in full and on time, the Administration should provide a well-substantitated explanation for such an occurrence. Measures taken or envisaged to be taken towards full implementation of the recommendation should be specified, accompanied by a revised implementation timetable and a designation of the official responsible for the exercise.

7. If the failure to implement a recommendation was attributable to the negligence and mismanagement of the responsible officer(s), the Administration should invoke appropriate sanctions against such officer(s). This should be reflected in the progress report.

Establishment of special committees

8. To assist the Advisory Committee in its role of overseeing the implementation of its audit recommendations, the Board suggests that the United Nations and all its funds and programmes as well as the secretariat of UNJSPF should establish an effective mechanism to strengthen oversight in regard to the implementation of audit recommendations. Such a mechanism could be either in the form of a special committee comprising senior officials or, if a committee of senior officials in the area of administration and management is already in operation, through establishing a focal point for audit and oversight matters and entrusting him/her with the submission of quarterly reports on implementation of the audit recommendations for the Committee's review.

9. Under either arrangement, these committees should be charged with the responsibility of ensuring that the Board's recommendations are implemented within the time frame provided. Clear and adequate terms of reference should be put in place to guide and enhance the effective functioning of the established oversight committees.

Change in reporting arrangements

10. Under the current arrangements, the submission of the progress reports on the implementation of the Board's recommendations by the Secretary-General and the heads of funds and programmes and UNJSPF are aligned to the annual and biennial accounting periods of the organizations. Thus while the Office of the United Nations High Commissioner for Refugees (UNHCR), the United Nations Institute for Training and Research (UNITAR) and United Nations peacekeeping operations submit their progress reports on an annual basis, the other organizations submit theirs on a biennial basis. For uniformity and improved

monitoring of the rate of implementation, the Board suggests that all the progress reports should be submitted to the General Assembly on an annual basis. The Board will examine these reports and submit a summary report to the General Assembly on the status of their implementation.

(Signed) Sir John BOURN, KCB
Comptroller and Auditor General
of the United Kingdom of Great Britain
and Northern Ireland

(Signed) Osei Tutu PREMPEH
Auditor-General of Ghana

(Signed) Vijay Krishna SHUNGLU
Comptroller and Auditor General
of India

10 December 1997